



is pleased to announce its newest educational offering

Certified Medical Assistant Training

New classes starting every 60 days



A Certified Medical Assistant

A medical assistant works in a physician's office, clinic, or other health care facility, performing physician support services. A Certified Medical Assistant is one who has completed an accredited course of study and passed the Certified Medical Assistant exam. A CMA may work in an administrative capacity (scheduling appointments, coding and filing insurance forms, using computer applications, maintaining medical records) or in a clinical capacity (taking medical histories, preparing patients for examination, performing basic laboratory tests, instructing patients about medication or special diets), or both.

The Training

The CMA training program is a eight-week course of study, meeting Monday through Friday, 8 am to 5 pm. It includes both classroom and clinical components. Students will learn:

- Human anatomy, physiology, and pathology
- Medical terminology
- Computer applications
- Recordkeeping
- Coding and insurance processing
- Laboratory techniques
- Clinical and diagnostic procedures
- Pharmacology
- Medication administration
- First aid
- Office practices
- Patient relations
- Medical law and ethics



Saad Healthcare

Saad Healthcare is a leader in providing healthcare services in the Mobile area and has a successful history of offering high-quality education programs. Saad's Certified Nursing Assistant and Phlebotomy training programs prepare an average of 650 students for careers each year.

Cost

\$1995 plus a certification exam fee of \$140. A deposit of \$500 will reserve a place.

Requirements

Students must:

- Have a high school diploma or equivalent
- Have no conflicts with committing to the eight-week course
- Have a current negative TB test
- Consent to pre-class drug screening and random drug testing



For more information or to register, call (251) 287-8875.